



# FORKLIFT TRAINING SYSTEMS



## FORKLIFT OPERATOR TRAINING PROPOSAL

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President

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*“Whatever you do, work at it with all your heart, as if working for the Lord, not for men.”*

*Colossians 3:23*

## WHAT SETS OUR FORKLIFT OPERATOR TRAINING APART?

- ✓ Prior to on-site classes, our instructors will conduct a forklift safety audit; asking basic questions about your application and forklifts, as well as, making suggestions for safety improvement and OSHA compliance. This allows us to focus on your critical issues, helps you correct any problems and eliminates coverage of topics which do not apply to your company or forklifts.
- ✓ We take the time to do it right. Our classes typically last five to seven hours, depending on the number of forklift types your people operate and the number of operators being trained. Each forklift type (sit down, reach, order picker, pallet jack, etc.) receives its own classroom instruction, written test and hands-on evaluation.
- ✓ Forklift training is our core business, not something we do “as requested.” We take pride in our instructors’ knowledge, in the quality of our programs and in the results we achieve. You won’t find us relying on a DVD to teach the class; our trainers will make a difference in how your people feel about working safely!

## STANDARD FORKLIFT TRAINING FEATURES

- ✓ We retain and back-up your certification records electronically. If you ever lose them or need a copy, we have you covered.
- ✓ We provide continuing support and consultation via phone and email; at no charge. If you have a forklift safety question, we’ll get you the answer!
- ✓ We use pictures and video clips of real forklift accidents to help prevent similar situations at your site. Our training is both realistic and relevant.
- ✓ We will incorporate pictures of your facility and forklifts into your on-site program. Don’t settle for a generic program developed to meet everyone’s needs, expect one that is customized to yours

# SAMPLE FORKLIFT TRAINING OUTLINE

- Introduction, outline, and provisions for practice operation
- Lift truck injury and fatality statistics
- Introduction to OSHA standard
- Benefits of training
- Knowing your forklift & the importance of reading the operator's manual
- Forklift vs. auto (differences)
- Basic design principles of electric and/or internal combustion, counterbalanced riders
- Basic parts of a forklift and samples of typical controls
- General safety warnings commonly found on many units
- The stability triangle
- The center of gravity
- Forklift stability
- Load centers
- Reading and interpreting the forklift data plate
- Adverse surface and floor conditions
- Pedestrian safety
- Load composition and stability
- Load handling
- Causes of forklift accidents, including sample accidents
- Basic operational issues (various OSHA required topics)
- Traveling rules
- Damage to forklifts and facilities
- Parking
- Ramp, slope, incline operation
- What to do in a tip over
- Seatbelt issues
- Braking methods
- Trailer loading, unloading, inspection, etc.
- Proper fueling procedures
- Personal protective equipment
- Pre-shift inspections
- Safety equipment (alarms, strobes, etc.)
- Fueling procedures and precautions

NOTE: We customize our on-site class outline to reflect only those topics which apply to each customer's site and specific equipment. Other topics are available upon request. It is your responsibility, as the employer, to provide the forklift operator's manuals to your operators and to communicate any site specific rules which might exist.

## OUR OHIO FORKLIFT TRAINING CUSTOMERS INCLUDE:

Abbott  
AKZO Nobel  
Ashland  
Ball Corporation  
Coca-Cola  
Continental Building Products  
Continental Structural Plastics  
DTR Industries  
Formica  
Glatfelter  
Honeywell  
Jefferson Industries Corporation  
Kellogg  
Packaging Corporation of America  
PPG  
PGW  
Schneider Electric  
Scotts

## OUR OHIO DEALER PARTNERS INCLUDE:

Buckeye Valley Forklift (Mt. Vernon)  
Buckeye Forklift and Equipment (Columbus)  
Central Ohio Forklifts (Columbus)  
Direct Forklift (Youngstown)  
Harr's Forklift Service (Columbus)  
Hy-Tek Material Handling (Columbus)  
KMH Systems (Columbus, Dayton)  
Straight Up Equipment (Columbus)



## WHEN PURCHASING TRAINING, CONSIDER THIS...

“It’s unwise to pay too much, but it’s worse to pay too little. When you pay too little, you sometimes lose everything, because the thing you bought was incapable of doing the thing it was bought to do. The common law of business balance prohibits paying a little and getting a lot – it can’t be done. If you deal with the lowest bidder it is well to add something for the risk you have run, and if you do that you will have enough to pay for something better.”

John Ruskin (1819-1900)

See a video clip about our training programs by clicking on the YouTube logo.



### OPTION 1: FORKLIFT OPERATOR CERTIFICATION AT YOUR SITE

#### Course Description:

This course is for companies needing to formally certify operators to use forklifts. This is the right class if you have new operators and want to ensure they have proper training according to OSHA 29CFR1910.178. If you have existing operators and are unsure of the quality/content of their past training, if you are missing their documentation or if they were certified through a prior employer, this would also be the right option for training. The class includes approximately four hours of classroom instruction and written testing, as well as hands-on evaluations for each type of forklift. We are experts at working around busy schedules and will find a day and time that works for your facility. The pre-training survey, all classroom instruction, hands-on evaluations and the OSHA required follow up certification paperwork for each trainee are included in the cost of your training. Our instructors bring to life the realities of what can happen when forklifts are not operated safely. Your operators will leave with a new appreciation of the importance of their job to others lives and their own.

**Class size:** Minimum of 6, maximum of 15

**Time frame:** 5-8 hours depending on number of trainees and forklift types.

**Pricing:** \$125 per trainee (Minimum billing of 6 per class)

## OPTION 2: FORKLIFT OPERATOR RE-EVALUATIONS AT YOUR SITE

### Course Description:

Our re-evaluation course is geared towards companies with operators which have already been properly certified at your company and are in need of re-evaluation per the OSHA standard. OSHA requires forklift operators be re-evaluated at least once every three years. Topics covered include operator focus, pedestrian safety and the importance of seatbelts/pre-shift inspections. We use real life accident pictures and video clips, which remind your operators about the consequences of unsafe actions. It will get the attention of your experienced operators, who already know how to operate safely, but may not be applying that knowledge every day on the job.

**Class size:** Minimum of 6, maximum of 15

**Time frame:** 1-hour classroom, plus hands-on evaluation time

**Pricing:** \$95 per trainee (Minimum billing of 6 per class)

Contact us to today to schedule your custom, on-site class at 614-583-5749 or [info@forklifttrainingsystem.com](mailto:info@forklifttrainingsystem.com)

### NOTES:

Training before 6AM, after 6PM and Saturday training is available for a \$200 per class additional flat fee. Minimal travel charges will apply outside of Central Ohio.



**Rolls-Royce**

**Rolls-Royce Energy Systems Inc.**  
105 North Sandusky Street  
Mount Vernon, Ohio  
43050-2495 USA

To Whom It May Concern:

We have been working with Forklift Training Systems (FTS) since November of 1999. During this time they have provided us with operator training for our many forklifts and aerial work platforms at the Mt. Vernon facility. They have also customized this training to our equipment and application and have updated it many times over the years to meet our changing needs. In addition to the certifications, they have also provided re-evaluation training as the operators expire, refresher training after things such as near misses and training for our supervisors so they can better understand mobile equipment safety and risk management.

Forklift Training Systems provides our employees with interesting and interactive training, because they have taken the time to get to know our site, our people and our equipment. They have also partnered with us to improve our mobile equipment/pedestrian safety and have made a number of suggestions over the years which have been valuable to us as a company. We know we can depend on them for great training and solid/factual advice in their areas of expertise.

We would recommend Forklift Training Systems to anyone looking for high quality forklift and aerial work platform training.

Sincerely,

A handwritten signature in blue ink, appearing to read "David McCall".

David McCall

HSE Executive

Rolls-Royce Energy