FORKLIFT TRAIN THE TRAINER PROPOSAL

(PLUS OPTIONAL DAY FOR AERIAL WORK PLATFORMS)

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“Whatever you do, work at it with all your heart, as if working for the Lord, not for men.”
Colossians 3:23
CLASS FEATURES:

✓ Two full days of top quality instruction.

✓ Trainer’s credentials do not expire, so your trainers can continue to train indefinitely with no further investment.

✓ Trainers learn how to identify and correct forklift/pedestrian safety issues.

✓ Trainers receive support and advice for as long as they continue to train.

✓ Trainers receive full documentation of their credentials.

✓ Trainers participate in a simulated operator training session.

✓ Each trainer receives a reference binder, loaded with information.

✓ Live observation time setting up and grading hands-on evaluations.

✓ Includes classroom instruction on counterbalance, narrow aisle reach, elevated order pickers and pallet jacks.

WHAT SETS OUR TRAINING APART?

✓ Trainers “earn” their certification and must prove their ability in a pass or fail class format.

✓ Trainers are tested on their knowledge of the OSHA standards and their ability to identify and communicate forklift safety hazards.

✓ Trainers depart from class with confidence, knowing what to do, how to do it and having the skills and materials to conduct OSHA compliant training.

✓ Trainers have a support system in place. If they have a question or need advice, we will be here. All trainers receive our monthly newsletter.

✓ We don’t sell forklifts and are not general safety consultants. We are forklift and aerial lift safety experts, it is our core business.
DAY ONE AGENDA:

☑ Introduction – Trainers receive an overview of the Forklift Training Systems’ approach to training. Trainees introduce themselves and discuss their goals for the class.

☑ Trainers participate in an operator training classroom session, complete with written exam and discussion. This unique experience gives the trainee a chance to see quality training conducted with a high level of expertise and professionalism, from which they can model their future training.

☑ Trainers present information from their own facility and forklifts for the benefit of the group. Open discussion of strengths and weaknesses from each location’s completed “Plant Safety Inspection Report.” Discussion of how to prioritize and correct current problems.

☑ Motivating People Towards Safe Behavior - View video and discuss the physical and emotional affects accidents have on workers, families, coworkers and companies.

☑ Hands on Evaluations – Discussion on practice operation for new operators and conducting pass/fail hands-on driving evaluations with various equipment types and applications.

DAY TWO AGENDA:

☑ OSHA and legal issues surrounding forklift training including:
  • Review open book test on the OSHA forklift standard.
  • OSHA forklift standard, General Duty Clause & Letters of interpretation.
  • Safety audits – Identifying and removing material handling hazards.
  • Risk management, protecting yourself and your company.
  • Site and equipment specific training requirements.
  • Certification requirements and recommended policies.
  • Supervision, discipline and positive rewards for operators.
  • Personal liability for supervisors and trainers.

☑ Teaching pedestrians how to work safely around forklift operations.

☑ Tips for organizing and conducting great training with a discussion of what works and doesn’t as it applies to adult learning.

☑ Review of resources provided to trainers and ongoing support from our company. How to utilize the OSHA web site effectively for research and information.

☑ Wrap up, final questions and class evaluation forms for those not attending day three.
OUR TRAIN-THE-TRAINER CUSTOMERS INCLUDE:

Akzo Nobel
Aleris
Ashland
Ball Corporation
Coca-Cola
Continental Building Products
DTR Industries
Eddie Bauer
Emerson Network Power
Glatfelter
Georgia Pacific
Jefferson Industries Corporation
Kaiser Aluminum
Kellogg
Nucor Steel
Packaging Corporation of America
Polaris
PGW
PPG
Rock Tenn
Siemens
Scotts
Whirlpool

OUR OHIO DEALER PARTNERS INCLUDE:

Buckeye Valley Forklift (Mt. Vernon)
Buckeye Forklift and Equipment (Columbus)
Builders Exchange of Central Ohio (Columbus)
Central Ohio Forklifts (Columbus)
Direct Forklift (Youngstown)
Harr’s Forklift Service (Columbus)
Hy-Tek Material Handling (Columbus)
KMH Systems (Columbus, Dayton)
Straight Up Equipment (Columbus)
Toyota Material Handling Ohio (Columbus)
When evaluating Train-the-Trainer programs, be sure to ask the right questions!

- How long is your class? **One day classes are too short to properly train a trainer.** With breaks and lunch many classes provide as little as 6 hours of instruction, which is barely enough time to train and operator, no less a trainer! Shortcutting the quantity of instruction creates trainers who are little more than “DVD inserters.”

- What materials do we get with your class, what materials will we need to purchase and how much will they cost? Every trainer will likely need one or more videos to use in their classes. **Don’t find out the hard way, you have $500 or more in videos/materials to purchase for your trainer to be properly equipped.** If you have several types of trucks, such as sit down, stand up reach, man up order picker and walkie pallet jacks, you will need even more materials. Be sure to ask how much they will cost or if you can even get them.

- How will you keep our trainer up to date on the ever changing OSHA standards and interpretations? This is an important question since things change all the time. **Beware of suppliers which have no formal system in place to update your trainer as time passes, as you want your trainer up to date.**

- Will our trainer expire and have to attend the course again at some point? **OSHA does not have an expiration date for trainers; if a supplier puts an expiration date on your class it is because they want your money again.** Continuing education is great for trainers, but you should not be forced into it on any particular time frame; it should be the decision of your facility and your trainer when they need an update.

**WHEN PURCHASING TRAINING CONSIDER THIS…**

“It’s unwise to pay too much, but it’s worse to pay too little. When you pay too little, you sometimes lose everything, because the thing you bought was incapable of doing the thing it was bought to do. The common law of business balance prohibits paying a little and getting a lot – it can’t be done. If you deal with the lowest bidder, it is well to add something for the risk you have run, and if you do that you will have enough to pay for something better.”

John Ruskin (1819-1900)
OSHA TRAINER REQUIREMENTS & PRICING

OSHA Forklift Trainer’s Requirements: OSHA 29CFR1910.178 (l) (2) (iii)
All operator training and evaluation shall be conducted by persons who have the knowledge, training, and experience to train powered industrial truck operators and evaluate their competence.

Additional OSHA Comments: OHSA Compliance Directive: CPL 2-1.28A
An example of a qualified trainer would be a person who, by possession of a recognized degree, certificate, or professional standing, or who by knowledge, training and experience, has demonstrated the ability to train and evaluate powered industrial truck operators.

View a short video clip about our Forklift trainer’s class:

Course Description:
This action packed, two day course, provides trainers with practical experience. Trainers leave with confidence; ready to return home and instruct operators, pedestrians and management on improving forklift safety. Train-the-trainer is an excellent option if you want to keep your training budget low, need extreme training flexibility, have unique equipment or significant employee turn-over. This will be the best safety course of any kind your trainers have ever taken; bar none.

Materials:
Each company receives the following materials for only $165:

- Trainer’s reference binder and DVD with over 115 documents and video clips.
- Sit down rider training kit, including a 56 minute professional quality DVD.
- Narrow aisle training kit for stand up reach and order pickers. 35 minute DVD.
- Pallet jack training kit. 20 minute DVD.
- Trainer’s guide, operator’s guide and written tests for all above kits in pdf format.
- Refresher video for experienced operators. 11 minute DVD.
- Only one kit is needed per facility. Provided at no charge to any on site classes.

Pricing - 2 Day Forklift Trainer’s Class
1 Trainer = $750
2-3 Trainers = $700 per trainer
Click to view upcoming class dates, locations and register on line for scheduled classes: http://www.forkliftrainingsystems.com/training/forklift-train-the-trainer/training-dates/

Need 4 or more trainers? Our flat rate of $3,000 includes up to 8 trainers at your site, including one free trainer’s kit for your site. No travel charges apply to any Ohio classes. We will bring our class directly to your facility; saving you time, money and hassle. Don’t need the full eight trainers? Invite other plants in your corporation or local to your area to attend and utilize the remaining spots. They can fill up your class and cover your costs. Call us today at 614-583-5749 to set up an on-site class around your busy schedule.
OPTIONAL THIRD DAY FOR AERIAL WORK PLATFORM TRAINERS (Scissor and Boom Lifts):

Do you currently have a program in place for training aerial work platform operators? Many companies don’t. Add a third day of cross training instruction for Aerial Work Platforms (Scissor and Boom Lifts) for only $300 per trainer. On site classes can add this additional day for up to eight trainers for only $1,500 total.

✓ Aerial work platform operator training classroom session and written test.

✓ Hands on time with the aerial work platforms covering pre shift inspections, use of ground controls and actual operation of the lifts, depending on the needs and requests of each trainer.

✓ Review of aerial work platform surveys completed by each trainer.

✓ Cover aerial work platform regulations from OSHA and ANSI.

✓ Fall protection as it applies to aerial work platforms.

✓ Aerial work platform best practices.

✓ Risk management and injury statistics for aerial work platforms.
David Hoover  
President  
Forklift Training Systems  
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Newark, OH 43055

Dear Mr. Hoover:

I wanted to sincerely thank you and your instructor for changing the way our trainers view their jobs when training forklift operators. After attending your Train-the-Trainer seminar for forklift and aerial lifts, our trainers came back with a new energy for plant safety and a different attitude towards forklift operations. They are eager to discuss new ideas and wants for our forklift program. They realize as trainers they impact more than just the operators, it’s a companywide endeavor!

Your program goes beyond the classroom training. Your team is always happy to answer any questions or problems we are facing. Anytime I have a question I never hesitate to email or call and ask. I would offer this statement to anyone considering your training. “You are not simply paying for the cost of the training; you are hiring a team of professionals that will go above and beyond to help you with your program.” Forklift Training Systems has a passion for their program and that passion will easily be embedded into yours after attending the training!

Sincerely,

Michelle Gerke  
Safety Supervisor